

# Travel fund application

Natural Hazards Research Australia (the Centre) provides travel and registration support for Centre affiliated researchers and students to attend relevant events or undertake relevant travel that furthers the strategic goals of the Centre. Travel and registration support is subject to the availability of funding.

If travel support is approved, a condition of payment is the submission of a report summarising the activities undertaken, the benefits to the sector and future activities likely to result. This must be submitted within 30 days of returning from the event. Please discuss the specific details with the Centre prior.

Payment will be made to the institution employing the researcher, or in the case of postgraduate and associate students, the institution at which the student is enrolled. Successful applicants may be required to provide the Centre with valid receipts of approved travel expenses.

Applicant name

Applicant contact number

Applicant email address

**Centre affiliation** Researcher (named researchers contracted for Centre projects)

Centre Intern Centre Postgraduate Scholarship holder Centre Associate Student

Other (please specify)

Centre affiliated project

(if applicable)

Institution

Date of application

**Funding round** May submission round November submission round Out of round consideration

Dates of travel/event to

Location of travel/event

Note: funding is only available for domestic travel.

Are you any of the following:

Please provide commentary on why you fall into the category(ies):

Early Career Researcher Researcher experiencing disadvantage

Researcher from under-represented groups

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Have you applied for funding support from any other sources (including within your Centre funded project budget)? What were the outcomes?

### Reason for travel support request

What will you do on the trip? E.g. Conference attendance/training/ research etc.

### What is your role during this trip/at this event?

Presenting/workshop/poster/ etc.

### How will this travel benefit the Centre?

- Is it directly related to a Centre project/scholarship?
- What Centre research themes will this build on?
- How will this help to expand the Centre's reach and linkages?

## How will this travel benefit you?

- How will it further your project goals?
- What networks/linkages will it give you access to?
- How will it further your career opportunities?

### Budget

- Please provide a detailed breakdown of total trip costs (i.e. accommodation, flights etc.)
- Note: maximum budget available for travel funding is \$3,000 ex GST

Office use only	Reviewed by: Comments:		Recommendation: Approved Not approved
	Amount:	Date:	Signed by:
	Delegate signature:		CEO SID R&I delegate

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