

Expression of Interest for research project

Submission form

Instructions

Please complete this EOI submission form and supporting information as a single PDF file, along with the Budget Template (Excel format) via email to research@naturalhazards.com.au **by the closing date specified.**

If you have any questions or need support completing your submission, please email research@naturalhazards.com.au.

Privacy statement

Once submitted all EOIs will be treated as commercial in confidence.

Part A – general details

Project ID and title

Lead research organisation

Name

Principal researcher

Title

First name

Surname

Position

School

Department

Phone

Email

Summary of qualifications (max 50 words)

Statement of capability

Please provide a statement of capability for the project team, including the proposed contributions of each team member to the project (max 600 words).

Diversity statement

The Centre particularly encourages EOIs from diverse project teams, e.g., including Aboriginal and Torres Strait Islander peoples, women, culturally and linguistically diverse people, people with a disability, LGBTIA+ people, and people with family and caring responsibilities.

Please provide detail about diversity and inclusion of your research below (max. 400 words), including:

- How will diversity and inclusion be promoted within the research team and the project's engagement with stakeholders?
- How will PhD students and/or Early Career Researchers be supported and developed through this project?

First Nations inclusion/diversity statement

We ask that research teams consider how First Nations peoples are considered in all projects, in order that they may benefit from or contribute to the research, and that First Nations knowledge is reflected in the authorship of all publications and reports. Note: First Nations collaborators or traditional knowledge holders are increasingly being cited as lead authors on research reports and publications.

Research that specifically relates to First Nations peoples, or is of importance to First Nations peoples, should be either led or co-led with a First Nations partner.

Please detail below how your research design, outputs and outcomes are appropriately inclusive and respectful of First Nations peoples, philosophies, cultures, rights and knowledge (max 400 words).

For example, as a minimum, this might include using traditional local names for Country in your research outputs and acknowledging the Country on which all research activities were conducted, or ensuring that First Nations knowledges that are contributing to your research are being appropriately included in authorship). For researchers who are working with First Nations peoples, please detail how their involvement and knowledge will be represented throughout the research, including in the authorship of reports and publications.

Part B – submission

Proposed approach

Please describe how the project team intends to approach the project, including an outline of the proposed approach to ensuring effective collaboration, and an indicative methodology (max 1,000 words).

Proposed approach (continued)

Proposed project budget

Please provide a proposed project budget including details of any in kind contribution from the research organisation/s using the table below. You must include additional budget detail using the [Budget Template here](#).

Item	TOTAL (\$)
Cash budget allocation²	
Salaries (including on-costs)	
Operating expenses	
Essential equipment purchases ³	
TOTAL	
Fund source/s	
Natural Hazards Research Australia	
Other (please specify)	
In-kind contributions	
Lead research organisation	
Other (please specify)	
TOTAL	

2 Administrative overheads are limited to direct salary-related on-costs. Indirect cost recoveries are not to be included. Other administrative overheads and indirect costs can be included as in-kind contributions.

3 Ordinarily, project funds are not to be used to purchase equipment. Where funds for equipment are requested, they will need to be justified.

Statement of outcomes

Please provide a clear statement describing the outcomes that the proposed approach to this project would deliver and how the findings could translate into practice (max 400 words).

Statement of outputs

Please provide a clear statement describing the outputs that the proposed approach to this project would deliver and how the findings could translate into practice (max 400 words).

Statement of industry and stakeholder engagement

Please provide a statement demonstrating the project team's relevant experience with industry and key stakeholders, addressing project co-design, knowledge translation and utilisation (max 500 words).

Risk management statement

Please outline any known or anticipated impacts on timely delivery of the project. For example, COVID or other pandemic restrictions, key researchers leaving for other positions, inability to access key data etc. As appropriate, a risk management plan for potential impacts should be incorporated into the EOI (max 500 words).

Contractual arrangements

While the Centre has limited flexibility to make changes to the contract terms, the Centre's proposed form of contract (the Research Services Agreement) should be reviewed as part of the EOI submission.

Please refer to the proposed form of contract specified in the EOI document for this project and outline any changes in the box below.

Attachments

Please check which of the following are included as attachments to this submission:

CVs for each of the project team members (required - max two pages each):

Number:

Detailed budget using the Budget Template (required)

Additional project team members

Additional schedule of works detail

Other – please specify:

Conflicts of interest

If the project team has any conflicts of interest to disclose, please outline them below.

Declaration

By submitting this EOI, I, the Principal Researcher declare that:

The project team has read and agree to abide by the requirements specified in the Call for EOIs for this project

The proposed project team does not have any conflicts of interest to disclose, other than those outlined above

The project team will secure any ethics committee approval required prior to undertaking the research

The information contained in this submission is true and accurate
